



Heider & Bott

Company, Inc.

3840 N. Palmer Street
Milwaukee, WI 53212

Phone: 414-332-5600
Fax: 414-332-8250

APPLICATION FOR BUSINESS CREDIT

Company name: _____ Date: _____

Street address or PO Box: _____

City, State, Zip: _____

Phone: (____) _____ Fax: (____) _____ Email: _____

Accounts Payable: _____ Chief Financial Officer: _____

Type of Business: _____ Year Established: _____

State of Incorporation: _____ Length of time in business: _____ MPL # _____

Type of Ownership: Proprietorship: _____ Partnership: _____ Corporation: _____

PRINCIPLE OWNERS/OFFICERS

Name _____ Title _____ SSN _____

Name _____ Title _____ SSN _____

Name _____ Title _____ SSN _____

Name _____ Title _____ SSN _____

Credit limit requested: \$ _____ Purchase Order Number Required? Yes _____ No _____

Exempt from Sales Tax? Yes _____ (**submit certificate**) No _____

Have you ever been bankrupt, surrendered collateral, had any judgments, liens or other legal proceedings against you? Yes (explain) _____

_____ No _____

Have you ever been in business under any other name? Yes: (name) _____ No _____

BANKING INFORMATION

Bank name: _____ Account Number: _____

Address: _____ Phone: (____) _____

TRADE REFERENCES

Name: _____ Phone: (____)_____

Address: _____ Fax: (____)_____

_____ Credit Contact: _____

Name: _____ Phone: (____)_____

Address: _____ Fax: (____)_____

_____ Credit Contact: _____

Name: _____ Phone: (____)_____

Address: _____ Fax: (____)_____

_____ Credit Contact: _____

We may investigate and verify your credit references. We also may report to credit reporting agencies and other creditors the status and payment history of your account, including any negative credit information. You also authorize us to investigate your personal credit history by obtaining consumer credit reports, and making direct inquiries of businesses where you have accounts.

INDIVIDUAL PERSONAL GUARANTY

To induce Heider & Bott Company, Inc. to sell merchandise on open account to applicant, I jointly and severally with any other guarantors, unconditionally guaranty the prompt payment and performance when due any indebtedness or obligation owed by Buyer to Heider & Bott Company, Inc. and incurred or arising prior to or during the term of the guaranty (the "Obligations"). The "Terms Agreement" set forth above are incorporated into this guaranty and I agree to be bound by them.

I execute this guaranty as an individual and not in any representative capacity. This guaranty shall continue in full force and affect until such time as all Obligations shall have been indefeasibly paid in full. I waive acceptance hereof, presentment, and any notice relating to the obligations and any right of subrogation or reimbursement against the Buyer. I further agree that this guaranty shall not be affected by any extension, renewal, settlement, waiver or release with respect to the Obligations, any failure or delay to collect from the Buyer or other guarantor or any other act, omission or delay by Heider & Bott Company, Inc. that might, but for provisions of this paragraph, constitute a legal or equitable discharge of my obligations hereunder.

Dated as of this _____ day of _____, 20 ____.

Guarantor's Signature

Guarantor's Signature

Guarantor's Social Security Number

Guarantor's Social Security Number

CREDIT TERMS AND CONDITIONS

- 1) Our regular terms are **2% 10th prox/net at the end of the month**. This means that a 2% cash discount is earned if payment is made by the 10th of the month following purchase, due net thereafter and becomes past due if not paid by the end of that month.

- 2) A service charge of **1-1/2% per month, which is an annual rate of 18%**, will be added onto any past due portion. Such charges will be added to our monthly statements and collections will be enforced.
- 3) **An account 61 days past due** will lose open account privileges and all orders will be shipped C.O.D. until the account is brought to a current status.
- 4) Merchandise may not be returned without our consent and is subject to a **10-20% handling charge**. Original invoice number must accompany returned merchandise.
- 5) In-warranty claims are subject to factory inspection and approval. In warranty claims for full credit must be made at our company at time of purchase of replacement item.

CREDIT TERMS AND CONDITIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE

I hereby certify I am authorized to represent the entity listed above. I certify the information presented on this form is true and complete and is presented to Heider & Bott Co., Inc. in order to establish open account terms. We promise to pay for all purchases in accordance with Heider & Bott's Credit Terms and Conditions. In the event it becomes necessary for Heider & Bott Co., Inc. to incur collection costs or institute suit to collect any amount due, we agree to pay such additional costs, charges and expenses including attorney's fees.

Company Name: _____ **Date:** _____

Signature: _____ **Title:** _____

Printed name: _____

Invoices & Statements

Please provide fax number or email address in which you would prefer to receive

- Fax** _____
- Email** _____
- US Mail** _____
- _____
- _____
- _____